

Steering Committee Meeting February 9, 2010

In Attendance: Mary Grisco, Tari O'Connor, Mary Bell, Gabe Garcia, Nancy Edtl, Dawn Bell, Sharon Vassiere

Next meeting: Tuesday, Feb 23 from 1-2pm, ASD Room 141, teleconference 1.800.315.6338 code SHC (742)

- **Spring Sports Physicals at Clark –**
 - UAA NP program can provide this; they've done it regularly at Romig MS. Waiting to hear from them what dates they can do. Clark principal is OK with any dates as long as they don't interfere with testing week. We are looking at 2 days either during the first week in March or the week of March 15.
 - ASD has an existing MOU with the UAA NP program, dates will need to be extended to cover this but otherwise we are OK with MOU.
 - Parent Consent form is available on ASD website, and school also has copies available.
 - Will ask Cessilye to ask community council to add info about sports physicals to their newsletter, as they had been eager to learn more about health services at Clark.

- **Fiscal agent –**
 - Tari met with Cathie Schumacher and Charlene Spadafore-Vassar recently to discuss the proposal (previously shared w/ all of you) for Anchorage Project Access to incorporate school health centers as an expansion project. Tari and Jon Lyon met with the Anchorage Project Access Board Exec Committee on 2/8 as the next step in the process for APA. If the Exec Committee likes the idea, they can forward to the entire board for consideration and vote. Next board meeting is 2/22; Tari is a member.
 - Possibility of fiscal agent only relationship with Christian Health Associates is also still in play. Tari needs to set up meeting with Brian Green. Also still looking for contact information for nonprofit school health center fiscal agent to share with him. Nancy and Sharon have tried w/ NASBHC but no luck yet.

- **Evaluation –**
 - Gabe and Dawn finalized the student satisfaction survey, as well as the accompanying information requested by ASD, and it's ready to send to the necessary ASD folks for review. Sharon suggested that avoiding use of the word "survey" could avoid making the process more complicated than necessary. "Student feedback form" seemed to appeal to everyone.
 - Gabe and Dawn are working on the parent feedback form, then the provider one will be next.
 - Goal for the feedback forms is to see what people think about the school health center services, and also determine if there are other services they'd like to see offered there.

- **Equipment –**

- Clark principal has money available to purchase equipment for the Clark health center. Mary B offered to help Nancy determine which models to order.
- Mary B will send the updated equipment/supply/donation list as it appears we were still working off an earlier version. (Note: Tari will forward to Mary G to post on website)

- **Coordinator**
 - Nancy was still working on setting up either a contract or special activity agreement in order for Tari to take on coordinator duties for the next few months, and still needed to meet with HR. Update: this is complete, and Tari began work on 2/16.

- **Kresge Foundation grant application**
 - The grant application is due 3/1, and Tari is concerned about ability to submit by then since coordinator agreement was not yet in place for her to work, and fiscal agent relationship has not been cemented yet. The proposal is approximately halfway done, and we could reasonably have a fiscal agent onboard with some time to spare, so it's still a strong possibility.
 - Reiterated to group that the items to be included in the grant proposal are funding for a part time mid-level health care provider, funding for strategic planning process to include plan for fiscal sustainability, funding for community engagement process to determine what new services the community wants, funding for a part time behavioral health care provider in the second grant year, assuming need/desire for that service comes out of the community process.