

Steering Committee Meeting April 27, 2010

In Attendance: Gabe Garcia, Mary Grisco, Mary Bell, Brian Green, Chris Tofteberg
Coordinator: Tari O'Connor

Next meeting: Tuesday, May 11 from 1-2pm, ASD Room 141, teleconference number 742.4405.

- **Sports physicals – planning for next year**
 - Gabe Garcia summarized information collected from provider feedback forms from the March sports physicals.
 - Sports physicals took about 25 minutes per student
 - Providers were very satisfied with available spaces.
 - Providers felt they were not appreciated by the school, that they were inconveniencing staff.
 - Providers felt that the event could be better organized.
 - Providers would recommend this experience to other potential volunteers.
 - Overall satisfaction was 3.6 on a 6 point scale.
 - Recommendations:
 - Schedule 30 minute time slots for students
 - Give volunteers thank you cards or certificates of appreciation; ensure there is a plan for thanking volunteers.
 - Involve school staff and leadership in appreciating volunteers (e.g. sign welcoming volunteers visible during event)
 - Clark staff indicated preferred dates for physicals during 2010-2011 school year: week of 8/23, week of 12/6 and 3/21 and 3/22. The actual events would be 1-2 days during that time frame. Staff prefer an evening event, but trying to have some daytime hours to facilitate access by students. Clark could have several staff available to help with crowd control, etc.
- **Provider MOU**
 - No new draft to review; however, ASD lawyer indicated that it would be possible to have a modified agreement appropriate for individual health providers (rather than employers), and is working on a draft. Tari will share that for comment once it's available.
- **Fiscal agent**
 - ASD and Christian Health Associates working on MOU.
 - Tari and Brian discussed where they plan to seek startup funds: Rasmuson, United Way, AK Mental Health Trust, AK Regional, larger businesses. Let Tari know of additional suggestions.
- **School board report**

- Tari and Nancy are working on a report to share with the school board at a June meeting. Three areas of focus include infrastructure development, community engagement, and service provision. Mary G suggested including how ASD funds are not being spent on this program since the school board had been concerned about that.
 - Re: community engagement, Tari is still trying to get the student and parent feedback forms collected at the school from the principal. This will be our primary source of information from parents and students since Clark has not held their usual parent meetings this year.
 - A suggestion was made to add information about the SBHC to the Clark website as a way to share information with the Clark community. Tari is also planning to staff a table at Clark during registration so that parents can ask questions and sign consent forms.
- **School Health Center Advisory Council**
 - If you have suggestions (names) of folks to consider for the advisory council, please send them to Tari.

HEALTH CENTER ADVISORY COUNCIL (HCAC)

The HCAC is the bridge between community and ASD; it advises ASD regarding school based health services and related matters. It is not a medical advisory committee but rather a council that links teachers, students, parents and community to work together. It additionally serves as the “eyes and ears” for the SBHC in the community, and helps to share information about the SBHC with community members and organizations.

The HCAC

- Reports to SBHC Coordinator
- Meets quarterly to review policy, planning, funding and other administrative/management matters
- Sets up needed subcommittees to delve into specific task areas
- Links with ASD Medical Advisory Committee (MAC)
- Holds public meetings as needed for listening and promoting various health needs

SHAC membership:

- Principal (or designee) from each school with health services
- Community medical and behavioral health providers – up to one from each group providing personnel to work in the SBHC, including one medical director
- Two parents
- Two youth
- Two teachers
- One school board member
- Up to two school nurses
- Fiscal agent representative (member of fiscal agent's Board of Directors?)
- Anchorage Project Access board representative (assuming they decide to participate)
- Assembly or Mayor's office representative
- Local business person
- Service club reps
- Local church reps

As much as possible, individuals will serve dual roles to keep the size of the SHAC to no more than 15, for example, we could recruit a parent who is also a local business person.

SHAC members ought to serve at least two year terms to help build and share knowledge and build/maintain trust within the school community and neighborhoods. Meeting protocol, record keeping, etc. will follow that of the Anchorage School Board.

(NOTE: MAC will continue to advise Health Services ASD staff on medical /issues matters and may be called upon to give specific medical advice to HCAC)

Discussion:

Those appointed/chosen for this advisory council will have links to other organizations, groups to whom they are expected to report and represent input from. For example, youth chosen will be in leadership in student organizations; parents chosen will be in leadership in community organizations that support school health services; school board, principal self-explanatory. Some advisory councils also have representation from the partnering organizations who provide health services (Juneau Teen Health Center model).

This council is concerned with policy, funding, evaluation: the 'big' picture. It should be "the" place where community members, partners, students, parents can go to learn, be listened to and feel welcomed within ASD. It helps direct focus for the Coordinator and links to other resources within the community.

ASD staff's preference would be to survey parents and students regularly and have only designated organizational representatives on this council (PTA, Principal, school board). This council is the critical link between school, parents, students and community/neighborhood; to limit its representation may not serve well to build trust and long-term support.

CLARK SCHOOL HEALTH CENTER

The Clark School Health Center is a program within the Anchorage School District to provide the following free health services to Clark students only:

Sports physicals – offered periodically starting Spring 2010

Medical diagnosis and treatment of minor illness and injury – will be offered regularly beginning in Fall 2010

Flu and colds	Skin problems	Earaches	Communicable disease
Sore throats	Sprains, cuts, burns	Infections	

Immunizations – will be offered regularly beginning in Fall 2010

Screening and referrals for more serious health problems – in conjunction with any of the services listed above. For example, if a health care provider during a sports physical suspects your child has asthma, we will refer you to another health care provider in the community for further care for asthma.

Any condition beyond the scope of practice of the Clark School Health Center or problems more appropriately handled by other health or education professionals will be referred to appropriate medical personnel. The Clark School Health Center CANNOT write prescriptions for conditions that are being treated by an outside provider, or are otherwise outside of the scope of practice for the Clark School Health Center. For example, we cannot refill prescriptions related to treatment for diabetes, asthma, or psychiatric conditions.

Parent/guardian consent will be required for students to access services at the Clark School Health Center. By providing consent, parents will make their children eligible to receive any service offered by the health center. Permission will be in effect from the time a parent or guardian submits the form until the child leaves Clark Middle School unless the parent/guardian submits a new form indicating a change in consent.