

Steering Committee Meeting Summary

March 16, 2010

In Attendance: Mary Grisco, Mary Bell, Nancy Edtl, Dawn Bell, Chris Tofteberg, Gabe Garcia
Coordinator: Tari O'Connor

Next meeting: Tuesday, Mar 30 from 1-2pm, ASD Room 141, teleconference number 742.4405.

- **Spring Sports Physicals at Clark –**
 - 53 children were seen by UAA FNP program students and their instructor on Mar 3 and 4. On Mar 3, kids were seen from 8:15-2, and on Mar 4, from 8:15 to 10:30. Physicals were originally scheduled only on Mar 3, the instructor, one student, and coordinator arranged to be there Mar 4 as well to see a few children w/ signed consent forms who were not able to be seen Mar 3. All students who brought in a consent form did get in for a physical. Spaces used included the health center room, two nearby small conference rooms, and a corner of the main admin area for height and weight.
 - Hours were limited in part because the UAA instructor was not able to be there longer. Nancy mentioned that one ASD nurse is an ANP and may be able to serve as a preceptor next time if it's arranged in advance.
 - The school had someone available to bring kids from class when we were ready for them. They handed us the stack of forms and then asked us who we wanted, so this process took a little bit of work on our end.
 - This event was arranged on a very compressed timeline, particularly because the school needed several days to advertise the event, send home consent forms, and have them returned. Romig school nurse was very helpful (shared forms and loaned some supplies), some items were loaned from Nancy's office, and Clark nurse was very accommodating.
 - Tari met w/ Clark principal and vice-principals on Mar 5 to get their feedback on how things went. Among other things, they suggested scheduling sports physicals during the first few days of the sports season next time (depending on provider availability).
 - Student feedback forms were not distributed, as Tari did not have the official OK from the school district that we were approved to use it. We did distribute and collect several provider forms, and parent forms were designed to go out later. The Clark principal mentioned she may be able to distribute them during upcoming parent teacher conferences.

- **Equipment –**
 - Mary B and Tari have selected some items with input from Stephanie, and Salwa Hussein, the Clark school nurse. Clark principal has money available to purchase equipment for the Clark health center. Nancy will review, then the list will go to Clark for purchase.

- **Community engagement**

- Tari previously sent a list of suggested dates to attend Mt View and Russian Jack CC's as well as Mt View Lions Club to the Clark principal and has not gotten a response yet.
- **Fiscal agent –**
 - Tari and Brian Green (Christian Health Associates Exec Dir) have been meeting to discuss how relationship between SBHC, CHA and Anchorage Project Access might look. APA plans to discuss this issue in more detail during their April Board Retreat. Some next steps for Tari and Brian include setting up a site visit to Juneau for Brian, talking with a nonprofit org with a similar relationship to a school health center in the lower 48, and meeting with Foraker to see what guidance they have. Brian has been very positive and helpful.
- **Future services at Clark**
 - Several ideas for immunizations in the next few months have been discussed: during an orientation for 5th graders prior to the end of the 2009-2010 school year, during registration, and during the first few days of school. Clark will not be doing the spring orientation event, ASD health treatment nurses are not available during registration, and may not be available at all until later in August. Nancy and Tari will follow up on this and see what's possible.
 - Tari asked for input from Clark on which days of the week the school would prefer to have services once we start w/ regular limited acute care services in the fall. They understand we may not be able to meet their preferences, depending on when providers are available.
- **Electronic Health Records from MOA/DHHS**
 - Chris shared that MOA will probably need to have a hardwired access set up for the computer that is used at the SBHC, and that the computer and peripherals (printer, etc) must be MOA owned if they will be on the MOA network. APD has access set up at Clark, and if it's close enough we may be able to avoid setting up a new line. Setting up a new line would be time consuming and have some costs associated with it.
 - On the software side, setting up the separate module within the records system to use at Clark should not be difficult.
 - Both of the above items should be able to be accomplished prior to fall 2010.